

City of Medical Lake
Regular Council Meeting
S. 124 Lefevre Street, 6:30 P.M.
June 15, 2010

Mayor Pro-Tem Paikuli called the meeting to order at 6:30 p.m.

Council present: John Paikuli A. J. Burton Art Kulibert
 Shirley Maike Brenda Redell Howard Jorgenson

Council Absent: Jeff King

Councilmember Redell made a motion seconded by Burton to excuse Jeff King from this council meeting. Council polled; all ayes.

Staff present: Doug Ross Cindy McMullen Pam McBroom
 Jeff Estes Ellen Fender Shawn Grittner

Others present: Cheney Free Press Reporter Ryan Lancaster and 4 visitors.

ADDITIONS/DELETIONS TO AGENDA:

Administrator Ross asked that the Water Use Efficiency Goals and Measures be added under 4.A.4.c. Councilmember Maike made a motion, seconded by Redell to add this item to the agenda. Council polled; all ayes.

MINUTES:

May 18, 2010 Regular Council Meeting

Motion was made by Councilmember Redell, second by Maike to approve the minutes of the May 18, 2010 Regular Council Meeting. Council polled; all ayes.

INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS:

None.

MAYORS REPORT

PROCLAMATIONS, PRESENTATIONS & RECOGNITION:

APPOINTMENTS:

Volunteer Firefighter Captain: John Merrick

Fire Chief Jeff Estes updated council on the promotional exam for the Captains position. Three MLFD senior officers were interviewed with Lt. John Merrick being the top candidate. Chief Estes has promoted Merrick to this position. New firefighter Shawn Grittner was also introduced to council and staff.

Summer Park Laborer: Van Nielson

Administrator Ross reported that the Mayor has hired Mr. Nielson to work for the city this summer as the park laborer. This is the 8th season Nielson has worked for the city during the summer months.

MEETINGS AND OTHER INFORMATION:

None.

STAFF REPORT:

Clerk/Cashier Job Description Approval

Administrator Ross explained that the old job description has been updated to comply with the City's current format, including updated ADA language. The city is preparing to do an internal posting for a permanent part-time clerk/cashier. This updated description will be used if approved by council. Councilmember Maike made a motion to approve the Clerk/Cashier Job Description. The motion was seconded by Councilmember Redell. Council polled; all ayes.

Ordinance No. 1006: Commute Trip Reduction Update; First Reading

Administrator Ross gave council some background on this update to the current CTR Ordinance. The updated ordinance follows the model ordinance supplied by Spokane County. Aurora Crooks from the Spokane County CTR office was then introduced to council and she went over reasons for requesting this update. This update is being requested to comply with state law changes and remain consistent with the other jurisdictions in Spokane County. Ms. Crooks explained to council that Spokane County manages the Commute Trip Reduction program for all 7 jurisdictions and all will follow the same ordinance. There are six changes to this ordinance which she explained to council. The three main goals of the CTR program are: To improve air quality, improve transportation efficiency and save gas. There was council discussion and it was noted that City Attorney had made some changes in format to the ordinance – nothing that affects the content. The updated ordinance will be in council packets for review before the next regular council meeting. After discussion, Councilmember Maike made a motion, seconded by Redell to approve the first reading of Ordinance 1006: Commute Trip Reduction Update. Council polled; all ayes. City Attorney read by title only.

Water Use Efficiency Goals and Measures

City Administrator Ross went over this addition to the agenda. He explained that Maintenance Supervisor, Dan Dorshorst is required to submit a report, setting the Goals & Measures of our Water Use Efficiency Program, to the State Department of Health, Environmental Health Office of Drinking Water by July 1, 2010. This is a report that is required every six years. The city held a public meeting on November 3, 2009 to take public input on setting these goals and measures to meet this requirement. The city must now set at least one goal for the supply side (distribution) and one goal for the demand side (consumption) of the water system. Each goal has to be accompanied by a minimum of five measures that will help in obtaining those goals. The goal for the supply side is to reduce the amount of water produced annually by 1% over the next five years. The goal on the demand side is to reduce average annual consumption per residence by 4% over the next five years. The measures to accomplish these goals were discussed. Councilmember Redell then made a motion, seconded by Maike to approve the Water Use Efficiency Goals and Measures. Council was polled; all ayes. It was suggested that a link to the Wise Water information be put on the city website. Councilmember Kulibert noted that the city has low water use plants around city hall and it was noted that reclaimed water will be used this year to water Shepard Field. Councilmember Jorgenson asked for some kind of report identifying the number of utility accounts that use over 50,000 gallons of water per month during the summer months. Finance Director McBroom will work on getting that information.

FINANCE:

None.

PLANNING REPORT:

None.

PARKS AND RECREATION COMMITTEE REPORT:

Bob Kibling, 620 Golden Court gave council an update on Founder's Day progress.

- There are now 68 parade entries – more coming in daily
- H.S. marching band and Elementary School FAFB band are entries
- No Lilac Float but the Lilac Princess will be in the parade
- There will be a float from Chewelah and Reardan/Edwall
- The scheduled Rock Bands have pulled out – there is not enough power for their equipment
- All the volunteers met tonight and assignments for Founder's Day were given out
- High School and Junior High students are volunteering to help out with the breakfast and will be helping with the games
- The Founder's Day shirt was shown to council

Kibling feels everything is in order and all should be very successful.

Administrator Ross informed council that inmate crews are helping clean up weeds along the streets and the city crew will be sweeping all the streets prior to Saturday morning.

Councilmember Burton also updated council on the P&R Committee meeting. There will be a summer concert in the park on 7/15 at 7:30 pm. The group is "Mon Cheri" and a past graduate of ML High School is in the band. A sample of their music can be found on the website. Also, community yard sale is 7/10 and 7/11, youth soccer is complete and tennis starts next week.

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PUBLIC WORKS:Request to Surplus and Set Disposal Method

The Public Works Department submitted a list of items with minimum bid amounts to council (list included in council packet information) to be declared surplus with the method of disposal set at sealed bids. There are ten items listed and they are no longer useful to the PW Department. In an effort to clean out/make more space at the maintenance shop staff is asking council to approve this surplus list for disposal. Councilmember Jorgenson made a motion to declare surplus the PW items presented to council and set the method of disposal as sealed bid with the minimum price set as suggested on the list. Councilmember Redell seconded the motion. Council polled; all ayes. The following is the list with minimum bid amounts:

- 2001 Crown Victoria Police Car - \$1,500
- 1987 Ford F-350 Service Truck - \$1,500
- 1988 Ford Ranger - \$1,000
- O'Brien RD-100 Towable Sewer Rodder - \$100
- Black & Decker ½" Drill Press - \$50
- 1.5L Volkswagen Engine - \$50
- JET Table Saw - \$75
- Wisconsin ½ HP Grinder - \$25
- Dunlap Tools Bandsaw - \$25
- John Deere Mower - \$100

Administrator Ross updated council on the Prentis Street Project. The company doing the work will be mobilizing on 7/21. Homeowners were given brochures telling them about the project. There will be 2 blocks of new water mains installed as well as storm drains. There will be new fire hydrants and better water flow for more fire protection. Ross is hopeful the homeowners will be patient during the project. There will be some inconvenience for project duration.

Ross is working on the Recycling Survey and will get it to council for review when he completes it.

PUBLIC SAFETY COMMITTEE REPORT:

Fireworks Stand Permit Recommendations for:

- J & M LLC – North 111 Lefevre Street (Old Bruchi’s Lot)
- Darin Teichmer – 622 E. Hwy 902 (ML Auto Lot)
- Darin Teichmer – 215 E. Hwy 902 (Denny’s Parking Lot)

It was noted that the Fire Chief had reviewed all permit requests and recommended that each request be approved. He will be checking each stand to make sure they are in compliance with fire safety requirements. Motion by Councilmember Jorgenson, seconded by Maike to approve the three fireworks stand permits. Council polled; all ayes. Councilmember Kulibert asked if the street sweepers will be out the day after the 4th cleaning up the debris that will be left over from the fireworks. Administrator Ross confirmed that they will.

Chief Estes commented on three letters of appreciation the fire department had received. He also invited council to stop by the fire bay and see the Attack-1 Brush truck now that it has been refurbished. It was also noted that the Fire/EMS department had 56 calls in May.

MEMBERS REPORT:

Councilmember Kulibert reported that he had attended the Veterans Cemetery opening. It is a very nice facility – it’s not complete yet but the opening ceremony was enjoyable.

Councilmember Jorgenson asked for information pertaining to the Liquor Store break in and the tire slashing events that recently happened. Administrator Ross will get a report from the PD. Also, some areas in town that have “line of site” vision problems need addressed. The main ones are Stanley and Hwy 902, William and Tara Lee. Councilmember Redell also asked that WFP be checked out because transients may be using the facility for a campground.

CONSENT AGENDA:

Approval of Claims and Payroll

Claim Warrants 18112 through 18157 in the amount of \$67,152.31; Payroll Warrants 9238 through 9265 in the amount of \$106,683.93 for June 1, 2010 and Claim Warrants 18158 through 18217 in the amount of \$285,815.55 and Payroll Warrants 9266 through 9267 in the amount of \$14,900.00 were approved by motion from Councilmember Maike, seconded by Jorgenson. Council polled; all ayes.

OLD BUSINESS:

None.

DISCUSSION OF ADDITIONS TO THE AGENDA:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Mayor Higgins adjourned the meeting at 7:28 p.m.

Mayor Higgins

City Clerk / Finance Director